



REPUBLIC OF KENYA



THE SELECTION PANEL FOR THE RECRUITMENT OF MEMBER OF THE INTERGOVERNMENTAL RELATIONS TECHNICAL COMMITTEE (IGRTC)

INTERGOVERNMENTAL RELATIONS ACT, CAP 265F

DECLARATION OF VACANCIES

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Whereas, the Intergovernmental Relations Technical Committee (IGRTC) is established pursuant to the provisions of Section 11 of the Intergovernmental Relations Act, 2012;

Whereas, the Technical Committee is constituted of a Chairperson and Eight (8) Members;

Whereas, Pursuant to Section 11 (3) of the Intergovernmental Relations Act No. 2 of 2012, the Technical Committee shall be appointed on such terms and conditions as the Summit may determine;

Whereas, there are vacancies in the membership of the Technical Committee arising from the expiry of six (6) year non-renewable term of office of the members with effect from 19th June 2026;

Now therefore, pursuant to Sections 11 (2) of the Intergovernmental Relations Act No. 2 of 2012, the Selection Panel for the Recruitment invites applications from suitably qualified persons for nomination for appointment to the positions of Members of the Intergovernmental Relations Technical Committee.

1. VACANCY IN THE POSITION OF MEMBER OF THE INTERGOVERNMENTAL RELATIONS TECHNICAL COMMITTEE – SEVEN (7) VACANCIES

For appointment as a Member of the Intergovernmental Relations Technical Committee, a person shall:

- be a citizen of Kenya;
- holds a degree from a university recognized in Kenya;
- has a distinguished career in their respective field;
- has at least ten years' post qualification professional experience; and
- satisfies the requirements of Chapter Six of the Constitution.

2. DISQUALIFICATION CRITERIA

Section 11 (6) of the Intergovernmental Relations Act No. 2 of 2012, provides that a person shall not be eligible for appointment as a member of the Technical Committee if the person:

- is a member of Parliament or County Assembly;
- is a member of a governing body of a political party;
- is an elected or nominated member of a county government;
- is a member of a Commission established under the Constitution;
- is an undischarged bankrupt;
- has been removed from office for contravening the Constitution or any other law; or
- has, in the conduct of his affairs, not met any statutory obligations.

3. TERMS OF SERVICE

- Salary and benefits for the positions shall be as determined by the Salaries and Remuneration Commission (SRC); and
- Members of the Technical Committee shall hold office for a non-renewable term of six (6) years.

4. APPLICANTS ARE REQUIRED TO NOTE THAT:

- Names of shortlisted candidates shall be published in the daily newspapers of national circulation and in the websites of IGRTC, Council of Governors (COG) and Executive Office of the President;
- Members of the public shall be invited to submit sworn affidavits on matters of interest relating to any of the short listed candidates;
- The shortlisted candidates shall present originals of the following documents during the interview:
 - National Identity Card;
 - Academic and professional certificates and transcripts
 - Any other supporting documents and testimonials; and
 - Valid and current clearances from the following bodies:
 - Kenya Revenue Authority;
 - Ethics and Anti-Corruption Commission;
 - Higher Education Loans Board;
 - Any of the registered Credit Reference Bureaus;
 - Directorate of Criminal Investigations (Police Clearance Certificate)
 - Office of the Registrar of Political Parties
- Sworn affidavits stating that the documents submitted are authentic and that they are not disqualified for appointment as set out in Section 11(6) of the Act
- Letter of recognition of qualifications from the Commission of University Education (CUE) for any degree obtained from foreign universities; and
- Recommendations from relevant professional bodies (where applicable)

5. MODE OF APPLICATION

- Applicants can submit either electronic (soft copy) or physical applications as indicated below.
 - Electronic applications to be submitted through the email IGRTCpanel@headofpublicservice.go.ke with the subject of the email being *Application for Member of the Intergovernmental Relations Technical Committee*
 - Physical applications should be addressed to the:
*Chairperson
Selection Panel for the Recruitment of members of the Intergovernmental Relations Technical Committee
P.O Box 40530-00100
Nairobi
Or
Physically dropped at Harambee House, 5th Floor, Room 507*
- All applications should be submitted with detailed curriculum vitae, a copy of National Identity Card/Passport, copies of academic certificates, testimonials and any other relevant supporting documents.
- Canvassing or providing false information will result to automatic disqualification and can lead to legal prosecution**

In the spirit of promoting national values and principle of governance of inclusiveness, equality and protection of minorities and marginalized, youth, women and persons with disabilities are encouraged to apply. All applications should be sent on or before **5th May, 2026 by 5:00pm** (East African Time)

AMOS N. GATHECHA, CBS, 'ndc' (K)
CHAIRPERSON

SELECTION PANEL FOR THE RECRUITMENT OF MEMBERS OF THE INTERGOVERNMENTAL RELATIONS TECHNICAL COMMITTEE

